



# Housing and Community Development

## Delegating PLHA Funds

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# What is a Delegation?

- When a jurisdiction is eligible to receive a formula allocation, but the jurisdiction does not have available staff to administer the allocation, and the administrative funds allowance is too small to hire a consultant, they can choose to delegate the entire formula allocation to another eligible local government or to a Local Housing Trust Fund (LHTF).



## How does a Delegation work?

- Five-year allocation becomes the complete responsibility of the *delegate*, and the original recipient of the formula allocation is no longer responsible in any way for submitting an application, managing the program, or submitting required PLHA reports.
- The delegation cannot be cancelled for the entire five-year funding period (the current funding period includes the allocations from 2019-2023).



# What Makes Jurisdictions “eligible” for a Delegation?

- Both the recipient of the formula allocation and the delegate jurisdiction must be in compliance with Housing Element law, as stated in PLHA Guidelines Section 302(a); and
- Must have submitted the Housing Element Annual Progress Report, as stated in PLHA Guidelines Section 302(b). In addition, all required PLHA reports must have been submitted.



# What is Required to Delegate a Formula Allocation?

- The eligible jurisdiction that is the recipient of the formula allocation and the delegate jurisdiction or LHTF must execute a legally binding agreement setting forth their intentions and the responsibilities of each party.
- The delegate is required to develop the PLHA five-year Plan and complete and submit the application on behalf of the jurisdiction who is the original recipient of the formula allocation.



## Suggested Uses

- Matching funds placed into a local or regional Housing Trust Fund
- Assistance to persons experiencing or at risk of homelessness: rapid rehousing, rental assistance, supportive services
- Accessibility modifications in lower-income owner-occupied housing
- Down payment assistance



# Expenditure Deadlines

Allocation Years	Budget Appropriation	Application Deadline	Expenditure Deadline
Year 1	7/1/2019	6/30/2023	4/30/2024
Year 2	7/1/2020	6/30/2024	4/30/2025
Year 3	7/1/2021	6/30/2025	4/30/2026
Year 4	7/1/2022	6/30/2026	4/30/2027
Year 5	7/1/2023	6/30/2027	4/30/2028



## Q&A

- Additional questions for this NOFA may be sent to the PLHA inbox

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